

ANNUITY PRODUCT TRAINING

Per training requirements, we have established an annuity training program that is available on the LBIG Agent Portal. To access and complete the training, please follow these simple steps:

1. From your computer browser, go to **<https://www.lbig.com>**. This will take you to the company website.
2. On the top right of the home screen, you will see a button labeled myLBIG Portal. Click on this button and scroll down to Agents>Annuity. This will take you to the Agent Portal.
3. On the Agent Portal landing page, click **Agent Login** located in the purple bar.
4. In the email address box, enter the generic login **annuity.advisor@lbig.com**.
5. In the Password box, enter **leavingalegacy**. Please make sure the password is in all lower-case letters.
6. You will now be logged into the Agent Portal.
7. At the top of the page, click on the **Training** option.
8. There will now be an Annuity Product Training Course box displayed under the e-Learning Header. Click on this box.
9. A new page will open titled **ANNUITY PRODUCT TRAINING COURSE**. Click on the **launch** button at the bottom of the page.
10. This will open a new browser window where you will be taken through a series of slides which you are required to read to complete the training. Please follow the instructions provided. As part of the

The training session consists of multiple pages, and it should take about 30 minutes to complete. Simply read the information on each screen; and click **"Next Page"** when you are done reading. **Do not click the "back" button on your browser at any time during this training. Doing so will invalidate the training.**

When you reach the end, the final page is a Training Registration page. Please complete all the fields on this page to ensure that you are credited with completing the training. Once you have entered this information, press the **"Click Here to Complete Training"** button.

When you click this button, you will be taken to the **"Thank You – Your Training is Complete"** page. Please make a note of your Completion Certification number for future reference. We will NOT send you any notice of completion, so if you want a personal record for your file, please click on the **"Print this Page"** button to for written proof that you have completed the training. You do not need to send this to Liberty Bankers Life. It is for your records only.

If you have any questions about the training or any of the information provided, please contact the Liberty Bankers Insurance Group Annuity Marketing Department at 800-274-4829 and we will be happy to assist you.

While you are logged in please feel free to look around the portal, where you can view product information, download forms, complete illustrations, etc.